

**Request for Proposals for CMAS/Co-Operative Purchasing Sourced
School Furniture & Installation**

**at Mountain View High School and Los Altos High School
Student Services Buildings Projects**

**Mountain View Los Altos High School District
1299 Bryant Ave
Mountain View, CA 94040**

Issue Date: May 11, 2022

RFP Due Date and Time: May 27, 2022 5PM

To: OmidA@RGMKramer.com

INTRODUCTION

The Mountain View Los Altos High School District (“District”) hereby seeks proposals from qualified vendors to provide and install furniture and related equipment (“Furniture”) at Mountain View High School (“MVHS”), 3535 Truman Ave., Mountain View, CA 94040 and Los Altos High School (“LAHS”), 201 Almond Ave., Los Altos, CA 94022. As further discussed below, all furniture must be procured in conformance with California Public Contract Code section 20118.

INSTRUCTIONS

1. **Procurement Requirements.** All Furniture must be procured in conformance with California Public Contract Code section 20118, which states,

Notwithstanding Sections 20111 and 20112, the governing board of any school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor. Upon receipt of the personal property, if the property complies with the specifications set forth in the contract, lease, requisition, or purchase order, the school district may draw a warrant in favor of the public corporation or agency for the amount of the approved invoice, including the reasonable costs to the public corporation or agency for furnishing the services incidental to the lease or purchase of the personal property, or the school district may make payment directly to the vendor. Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of the personal property, a school district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract.

When possible, the procured Furniture should be obtained from the following sources:

- a “piggybackable” contract previously entered between a California public corporation or agency and a vendor for the purchase of the Furniture; or
- under either the California Multiple Awards Schedule (“CMAS”), Western States Contracting Alliance (“WSCA”) or another multiple award contract service approved by the California Department of General Services (“DGS”).

In the event the Furniture or some items thereof are not available from either of the above-described sources, the District will consider the use of alternate sources such as out-of-state cooperative purchasing entities.

2. The following items must be complete and included in the submitted, signed proposal:
 - (a) Proposal Cost Forms and Unit Cost Sheets
 - (b) Deviation Requests, if any, with rationale and supporting documentation
 - (d) Resume(s) of personnel to be utilized on the project, including the resume of the primary project point of contact if selected

- (e) Company profile for three (3) relevant school projects, and contact information.
3. All issued addenda (if any) must be acknowledged on the "Proposal Cost Forms."
 4. Proposal costs are to include the payment of prevailing wages and vendors must be registered with the Department of Industrial Relations.
 5. All blanks in the proposal cost form must be appropriately completed. All proposals shall bear the name of the Vendor, Vendor's address, and the name of the project for which the proposal is submitted.
 6. No erasures are permitted. Mistakes may be crossed out and corrections may be made adjacent, but all corrections must be initialed in ink by the person signing the proposal.
 7. All items must conform to the specifications set forth in these proposal documents. The District reserves the right to reject all proposals that do not conform to the specifications.
 8. **Product Pricing.**
 - a. All price quotations must be firm and shall be in effect for the term of the resulting agreement. Minimum term is from the time of the execution of the resulting agreement by the Parties until the date specified for completion.
 - b. All proposal prices shall be deemed to include all costs for all activities needed to complete delivery, assembly and installation, including but not necessarily limited to labor, project management and design.
 - c. If there are optional discount and finance term options vendor wishes to propose, indicate clearly the terms, discount and cost.
 - d. Vendor is to exclude from their price any items marked 'Not in Scope' or 'Not in Contract'.
 - e. If there is an additional incentive for early payment, proposer is to indicate the terms and discounts.
 - f. Do not include California State Sales or Use Taxes in unit prices. This tax will be added and paid for by the District. Do not include or add Federal Excise Tax as the District is exempt.
 9. Vendor must specify, in their proposal, any deposit amounts that may be due with an order and the progress payment schedule.
 10. When proposing brands other than those specified, the Vendor must state on the proposal the brand, quality, model number, or other trade designation on each item other than as specified. At a minimum, descriptive technical literature fully describing the claimed "or equal" product must be attached to the proposal. Suitability and valuation of "equals" rests in the sole discretion of the District. Vendor must provide all substitution requests, specifications, data, and supporting documentation by the deadline stated for consideration. When evaluating "equals" the District will consider such factors as compatibility with existing facilities, comfort, aesthetic appearance and other factors within the sole discretion of District personnel. The District will review all substitution requests and notify Vendor whether such products are suitable. The District's exercise of reasonable discretion in determining an "or equal" may not be challenged. Any proposals received on brands other than those specified, without prior approval, will be considered non-responsive.

11. **Delivered and Operational.** Products offered herein are to be proposed based upon being delivered and operational at the District's site. Exceptions to "delivered and operational" must be explicitly disclosed in your proposal.
12. **Patents – Indemnity.** The Vendor shall indemnify, defend, and hold the Mountain View Los Altos High School District, its officers, agents, servants, and employees harmless and free from liability of any nature or kind on account of use or infringement (by publisher, manufacturer, or author) of any copyrighted or non-copyrighted composition, secret process, patented invention, article or appliance furnished or used under this proposal.
13. Vendors are responsible for providing all furniture counts from the documents and drawings. If there are any conflicts, Vendors are to submit a clarification question.
14. Vendor is to clearly indicate any products not available via CMAS or other selected multiple award service, and exclude from their proposal and cost form any product pricing for that item.
15. **Proposal Signatures.** All proposals must show the firm name and must be signed by a responsible officer or employee fully authorized to bind the organization to the terms and conditions herein. Obligations assumed by such signature must be fulfilled.
16. **Withdrawal of Proposal.** Any vendor may withdraw their proposal either personally by written request or by electronic request.
17. **Non-collusion Declaration.** In accordance with the provisions of section 7106 of the Public Contract Code, the Vendor shall fill out and turn in Non-collusion Declaration with the required proposal documents.
18. The scope of work shall include delivery, assembly and installation of all products specified. All proposal prices shall be deemed to include all costs for all activities needed to complete delivery, assembly and installation, including but not limited to labor, project management and design.
19. **Industry Standards.** Except as contained herein, the specifications or solutions for this proposal shall be those accepted guidelines set forth by the School Furniture industry, as they are generally understood and accepted within that industry across the nation. Deviations from industry standards must be identified by the Vendor and explained how, in their opinion, the products/services they propose will render equivalent functionality, coverage, performance, and/or service. Failure to detail all such deviations and failure to receive approval for such deviations prior to proposal submittal may comprise sufficient grounds for rejection of the entire proposal.
20. **Vendor's Performance.** A Vendor may be ruled "Non-Responsible" based upon Vendor's unacceptable past performance with the District. Unacceptable performance may include, but not be limited to: late/non deliveries, partial deliveries, delivery of wrong materials, products not meeting specifications, providing incorrect prices, invoicing problems, servicing problems, defaulted by other governmental agency/school district, etc.
21. All RFPs will become the property of the District and subject to the California Public Records Act, Government Code sections 6250, et seq. Those elements in an RFP that are trade secrets as that term is defined in Civil Code section 3426.1(d) or otherwise exempt by law from disclosure and which are prominently marked as "TRADE SECRET," "CONFIDENTIAL," or "PROPRIETARY" may not be subject to disclosure. The District shall not be liable or responsible for the disclosure of any such records including, without limitation, those so marked if disclosure is deemed to be required by law or by an order of the Court. A Vendor that indiscriminately identifies all or most of its RFP as exempt from disclosure without justification may be deemed non-responsive. In the event the

District is required to defend an action on a Public Records Act request for any of the contents of an RFPQ marked “Confidential,” “Proprietary,” or “Trade Secret,” the Vendor agrees, by submission of its RFP, to defend and indemnify the District from all costs and expenses, including attorneys’ fees, in any action or liability arising under the Public Records Act.

SCHEDULE

The District reserves the right to amend this schedule.

Anticipated Date of the Award of Contract:	<u>June 23, 2022</u>
Deadline for Complete Delivery, Assembly, and Installation – MVHS	<u>April 19, 2023</u>
Deadline for Complete Delivery, Assembly, and Installation – LAHS	<u>June 1, 2023</u>

GENERAL CONDITIONS

In the event Vendor's proposal is accepted, the following terms are conditions shall be included in the purchase agreement between the District and Vendor:

1. **Delivery:** Vendor shall deliver the Products to the corresponding Sites on the corresponding delivery dates identified in the RFP or as adjusted by the District.
2. **Required Delivery Dates (RDD)**
Actual delivery of the equipment or services shall be coordinated with the District. Upon award of contract, the Vendor shall keep sufficient stocks of product and service material to ensure prompt delivery and service schedules and to ensure installation completion in accordance to the Schedule provided. There shall be no minimum quantities required in order for the District to place orders for needed items. Price all items F.O.B., Mountain View and Los Altos, California, respectively, freight prepaid.
3. **Payment.** Payment for equipment or services may be invoiced after actual delivery to the required destination. The District shall make payment(s) to Vendor within thirty (30) days after delivery of the Product(s).
4. **Prevailing Wages for Incidental Services Associated with Installation of the Products.** For all portions of the Work that requirement the payment of prevailing wages, the Vendor and its subcontractors shall comply with all applicable provisions of the California Labor Code sections 1720-1861, without limitation, the payment of the general prevailing per diem wage rates for public work projects (including repairs and maintenance, where applicable) of more than one thousand dollars (\$1,000). Copies of the prevailing rate of per diem wages are on file with the District. In addition, the Vendor and each subcontractor shall comply with Sections 1735, 1777.5 and 1777.6, forbidding discrimination, and Sections 1776, 1777.5 and 1777.6 concerning the employment of apprentices by Vendor or subcontractors. Willful failure to comply may result in penalties, including loss of the right to bid on or receive public works contracts. **Registration:** The Vendor and its subcontractors shall comply with the registration and qualification requirements pursuant to sections 1725.5 and 1771.1 of the California Labor Code. **Certified Payroll Records:** Vendor and its subcontractor(s) shall keep accurate certified payroll records of employees and shall make them available to the District/COE immediately upon request.
5. **Site Examination.** Vendor has examined the school site where the Products are to be installed and certifies that it accepts all measurements, specifications and conditions affecting Product installation to be performed. Vendor warrants that it has made all site examination(s) and that it deems necessary as to the condition of each site, its accessibility for materials, workers and utilities, and Vendor's ability to protect existing surface and subsurface improvements. No claim for allowance of time or money will be allowed as to any other undiscovered condition on the site.
6. **Equipment and Labor.** Vendor shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to furnish the Product installation herein described. The Product installation to be performed at such times and places as directed by and subject to the approval of the authorized District representative. All items supplied shall comply with any current applicable safety or regulatory standards or codes.
7. Vendor is responsible for fastening all cabinets, high shelves, and bookcases to walls, and provide the associated equipment necessary to do so. Vendor is responsible for installing bases on cabinets.

8. Vendor must attend Owner, Architect, Construction Manager, Vendor (OAC) Meetings, whether in person or remote/digital, leading up to the start of installation, and during installation. This would entail 4 currently expected meetings. Vendor is to coordinate with other trade Vendors present on site.
9. **Subcontractors.** Any subcontractor engaged by Vendor for any service under this Agreement, including installation, must be approved by the District. Vendor agrees to bind every subcontractor by the terms of the Agreement as far as such terms are applicable to subcontractor's work, including, without limitation, all indemnification, insurance, bond, and warranty requirements. If Vendor subcontracts any part of this Agreement, Vendor shall be fully responsible to the District for acts and omissions of its subcontractor and of persons either directly or indirectly employed by itself. Nothing contained in this Agreement shall create any contractual relations between any subcontractor and the District.
10. **Failure to Fulfill Requirements.** When any Vendor shall fail to timely deliver any article or service, or shall deliver any article or service which does not conform to the specifications, the District may, at its sole discretion, annul and set aside the agreement entered into with said vendor, either in whole or in part, and make and enter into a new agreement for the same items in such manner as seems to the Board of Education to be to the best advantage of the Mountain View Los Altos High School District. Any failure for furnishing such articles or services by reason of the failure of the vendor, as above stated, shall be a liability against such Vendor and his sureties. The Board of Education reserves the right to cancel any articles or services which the successful Vendor may be unable to furnish because of economic conditions, governmental regulations or other similar causes beyond the control of the Vendor provided satisfactory proof is furnished to the Board of Education, if requested.
11. **LIQUIDATED DAMAGES.** Vendor acknowledges that failure to complete all delivery, assembly, and installation of all products specified by the date specified in the Schedule will result in the District suffering damage that is impracticable and infeasible to calculate. Therefore, it is agreed by and between Vendor and District that Vendor shall pay to District, as fixed and liquidated damages, and not as a penalty, the sum of **\$500 per day** for each calendar day of delay.
12. **Termination.** If Vendor fails to perform the its obligations under this Agreement to the satisfaction of the District, or if Vendor fails to fulfill in a timely and professional manner Vendor's obligations under this Agreement, or if Vendor violates any of the terms or provisions of this Agreement, the District shall have the right to terminate this Agreement effective immediately upon the District giving written notice thereof to Vendor. District shall also have the right in its sole discretion to terminate the Agreement for its own convenience.
13. **Cancellation for Insufficient or Non-appropriated Funds.**
The Vendor hereby agrees and acknowledges that monies utilized by the District to purchase the items proposed are public money appropriated by the State of California or acquired by the District from similar public sources and is subject to variation. The District fully reserves the right to cancel this proposal at any time and/or to limit quantities of items due to non-availability or non-appropriation of sufficient funds.
14. **Force Majeure Clause.** Vendor shall be excused from performance hereunder during the time and to the extent that it is prevented from obtaining delivery, or performing by act of God, fire, disease, strike, loss, or shortage of transportation facilities, lock out, commandeering of materials, product, plant, or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of Vendor. Any delay associated with Covid-19, or any derivative or similar strain thereof, or any federal, state, or local order relating thereto, shall not be considered a force majeure event unless it renders Vendor's performance impossible, and that event was not foreseeable at the time of the execution of the contract between the parties.

15. **Indemnification/Hold Harmless Clause.** To the furthest extent permitted by California law, Vendor shall defend, indemnify, and hold harmless the District, their agents, representatives, officers, consultants, employees, and volunteers (the “indemnified parties”) from any and all demands, losses, liabilities, claims, suits, and actions (the “claims”) of any kind, nature, and description, including, but not limited to, attorneys’ fees and costs, directly or indirectly arising from personal or bodily injuries, death, property damage, or otherwise arising out of, connected with, or resulting from the performance of this Agreement unless the claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties. The District shall have the right to accept or reject any legal representation that Vendor proposes to defend the District.

16. The rights and obligations of the Parties shall be construed and interpreted in accordance with the laws of the State of California. Any action or proceeding to enforce the contract between the parties shall be commenced and maintained in Santa Clara County, California.

MVHS PROPOSAL COST FORM

Project: School Furniture and Installation at Mountain View High School Student Services and Los Altos High School Student Services

**For: Mountain View Los Altos High School District
1299 Bryant Ave, Mountain View, CA 94040**

Mountain View High School, 3535 Truman Ave., Mountain View, CA 94040

Vendor Name: _____ Date: _____

Phone: _____ Fax Number: _____

E-Mail: _____

Street Address: _____

City, State, Zip Code: _____

Addendum Noted (List each addendum by number): _____

If submitting an "or equal" product, did the District pre-approve the variation request? (Y/N) _____

1. BASE COST

A: NET PRICE (FROM UNIT COST FORM) \$ _____

Vendor Profit (% of A): _____ Profit: \$ _____

Freight/Warehousing (% of A): _____ Freight/Warehousing: \$ _____

Installation (% of A): _____ Installation: \$ _____

CA Sales Tax: 9.125% Tax: \$ _____

GRAND TOTAL _____

Estimated Standard Work Days for All Installation: _____ days

2. SCHEDULE OF UNIT PRICES

The Undersigned agrees that payment for additional work and credit for deduction in work, ordered by the Owner, shall be computed in accordance with the Schedule of Unit Cost Sheet attached hereto, plus percentage of profit, tax, freight, and installation. The schedule of Vendor's Net Unit Prices shall remain in effect until all work of the Contract has been completed and accepted. Each proposed addition or deletion shall separate the charges according to Vendor's net price, percentage of Vendor's profit, freight, tax and installation.

The Vendor's percentage of profit shall include all costs of work layout, drafting, tools, sundries, scaffolding, cleaning, permits, a coordination, supervision and all other costs of whatsoever nature for installation of the items listed.

3. PROPOSAL SHEETS

The Vendor shall break down the proposal herein before listed on an item-by-item basis on the following Proposal Sheets.

The successful Vendor shall be required to submit a listing of all components indicating quantities, unit prices, sales tax, shipping, delivery and installation costs, total unit price and total quantity price utilizing the attached Schedule of Unit Prices. Unit prices included in the Proposal Sheet shall serve as the basis for all contract revisions during this work.

4. CONTINGENCY COSTS AND RATES FOR EXTRA WORK

For additional work involving labor and services not included under this contract, the undersigned agrees to charge and accept payment for such services at the following rates:

A. Dealer Mark-up:

Mark-up over manufacturer's invoice price to the Furniture Dealer for items in addition to those detailed in the Base Cost:

_____ %

B. Storage:

Storage Per 100 lbs.

Per Week _____

Per Month _____

Or

Per Sq. Ft.:

Per Week _____

Per Month _____

C. Insurance:

Insurance Costs on Merchandise in Warehouse:

Per \$ _____ Per Week _____

Per \$ _____ Per Month _____

D. Double Handling:

Double Handling of Furniture:

\$/Man Hour Rate Regular Time _____

Truck Cost Per Hour _____

E. Installation:

Premium Time for Installation (% of regular hourly rate in excess of regular rate):

Second Shift % Reg. Rate _____

Third Shift % Reg. Rate _____

Holiday Shift % Reg. Rate _____

GENERAL INFORMATION

Where brand names have been used, the technical specification associated with the product is hereby incorporated in its entirety. Vendor must be either manufacturers or factory authorized distributors for brands they are quoting, and must be able to show proof of same, if required by the District. Upon request, successful Vendors should supply a complete, current line of price and product literature for each award.

Vendor shall thoroughly examine and be familiar with the specifications. The failure or omission of any vendor to receive or examine any proposal document(s), forms, instruments, addendum or other document there existing shall in no way relieve any Vendor from obligations with respect to this proposal or to the contract. The submission of a proposal shall be taken as prima facie evidence of compliance with this section.

By signing below, I declare under penalty of perjury under the laws of the State of California that the information provided and representations made in this Proposal are true and correct.

Vendor Name: _____

Authorized Agent (Signature): _____

Authorized Agent (Print): _____

NONCOLLUSION DECLARATION

Public Contract Code § 7106

TO BE EXECUTED BY VENDOR AND SUBMITTED WITH PROPOSAL

The undersigned declares:

I am the _____ **[PRINT YOUR TITLE]**

of _____ **[PRINT FIRM NAME]**,

the party making the foregoing proposal.

The proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal is genuine and not collusive or sham. The vendor has not directly or indirectly induced or solicited any other vendor to put in a false or sham proposal. The vendor has not directly or indirectly colluded, conspired, connived, or agreed with any vendor or anyone else to put in a sham proposal, or to refrain from bidding. The vendor has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price of the vendor or any other vendor, or to fix any overhead, profit, or cost element of the proposal price, or of that of any other vendor. All statements contained in the proposal are true. The vendor has not, directly or indirectly, submitted his or her proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, proposal depository, or to any member or agent thereof, to effectuate a collusive or sham proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a vendor that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the vendor.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on the following date:

Date: _____

Proper Name of Vendor: _____

City, State: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT

MVHS UNIT COST SHEET

Vendors may use as many copies of this sheet as necessary, or may create their own sheet, provided that such a sheet must, at a minimum, contain the following information.

If a product is NOT available via CMAS or other cooperative purchasing agreement, indicate as such on the form below and do NOT include pricing for that item.

Item	Price Per Unit	Quantity	Subtotal
AC-1			
AC-1A			
AC-2			
AC-3			
AC-4			
AC-5			
AC-6			
AC-7			
AC-8			
AC-9			
AC-10			
AC-11			
AC-12			
AC-16			
AC-17			
AC-18			
AC-19			
BK-1			
BK-2			
BK-4			
CH-1			
CH-2			
CH-4			
CH-6			
CH-7			
CH-8			
CH-9			
CH-10			
CH-11			
CH-13			
CH-14			
CH-15			
CH-16			
CH-20			
DK-1			
DK-6			
DK-7			
DK-8			

FC-1			
FC-2			
FC-4			
FC-5			
FC-6A			
FC-7			
FC-11			
FC-12			
FC-13			
FC-14			
OO-1M			
OO-2M			
OO-3			
OO-5			
PD-1			
PO-1			
TA-1			
TA-2			
TA-4			
TA-5			
TA-6			
TA-7			
TA-8			
TA-9			
TA-10			
TA-11			
TA-12			
TA-13			
TA-14			
TA-16			
TA-17			
TA-25			
TDK-1			

MVHS Net Price* (Sum of Subtotals above): \$ _____

*Use this value for line "A:" on MVHS Proposal Cost Form

LAHS PROPOSAL COST FORM

Project: School Furniture and Installation at Los Altos High School Student Services Building

**For: Mountain View Los Altos High School District
1299 Bryant Ave, Mountain View, CA 94040**

Los Altos High School, 201 Almond Ave., Los Altos, CA 94022

Vendor Name: _____ Date: _____

Phone: _____ Fax Number: _____

E-Mail: _____

Street Address: _____

City, State, Zip Code: _____

Addendum Noted (List each addendum by number): _____

If submitting an "or equal" product, did the District pre-approve the variation request? (Y/N) _____

1. BASE COST

A: NET PRICE (FROM UNIT COST FORM) \$ _____

Vendor Profit (% of A): _____ Profit: \$ _____

Freight/Warehousing (% of A): _____ Freight/Warehousing: \$ _____

Installation (% of A): _____ Installation: \$ _____

CA Sales Tax: 9.125% Tax: \$ _____

GRAND TOTAL _____

Estimated Standard Work Days for All Installation: _____ days

2. SCHEDULE OF UNIT PRICES

The Undersigned agrees that payment for additional work and credit for deduction in work, ordered by the Owner, shall be computed in accordance with the Schedule of Unit Cost Sheet attached hereto, plus percentage of profit, tax, freight, and installation. The schedule of Vendor's Net Unit Prices shall remain in effect until all work of the Contract has been completed and accepted. Each proposed addition or deletion shall separate the charges according to Vendor's net price, percentage of Vendor's profit, freight, tax and installation.

The Vendor's percentage of profit shall include all costs of work layout, drafting, tools, sundries, scaffolding, cleaning, permits, a coordination, supervision and all other costs of whatsoever nature for installation of the items listed.

3. PROPOSAL SHEETS

The Vendor shall break down the proposal herein before listed on an item-by-item basis on the following Proposal Sheets.

The successful Vendor shall be required to submit a listing of all components indicating quantities, unit prices, sales tax, shipping, delivery and installation costs, total unit price and total quantity price utilizing the attached Schedule of Unit Prices. Unit prices included in the Proposal Sheet shall serve as the basis for all contract revisions during this work.

4. CONTINGENCY COSTS AND RATES FOR EXTRA WORK

For additional work involving labor and services not included under this contract, the undersigned agrees to charge and accept payment for such services at the following rates:

A. Dealer Mark-up:

Mark-up over manufacturer's invoice price to the Furniture Dealer for items in addition to those detailed in the Base Cost:

_____ %

B. Storage:

Storage Per 100 lbs. Per Week _____

Per Month _____

Or

Per Sq. Ft.: Per Week _____

Per Month _____

C. Insurance:

Insurance Costs on Merchandise in Warehouse:

Per \$ _____ Per Week _____

Per \$ _____ Per Month _____

D. Double Handling:

Double Handling of Furniture:

\$/Man Hour Rate Regular Time _____

Truck Cost Per Hour _____

E. Installation:

Premium Time for Installation (% of regular hourly rate in excess of regular rate):

Second Shift % Reg. Rate _____

Third Shift % Reg. Rate _____

Holiday Shift % Reg. Rate _____

GENERAL INFORMATION

Where brand names have been used, the technical specification associated with the product is hereby incorporated in its entirety. Vendor must be either manufacturers or factory authorized distributors for brands they are quoting, and must be able to show proof of same, if required by the District. Upon request, successful Vendors should supply a complete, current line of price and product literature for each award.

Vendor shall thoroughly examine and be familiar with the specifications. The failure or omission of any vendor to receive or examine any proposal document(s), forms, instruments, addendum or other document there existing shall in no way relieve any Vendor from obligations with respect to this proposal or to the contract. The submission of a proposal shall be taken as prima facie evidence of compliance with this section.

By signing below, I declare under penalty of perjury under the laws of the State of California that the information provided and representations made in this Proposal are true and correct.

Vendor Name: _____

Authorized Agent (Signature): _____

Authorized Agent (Print): _____

NONCOLLUSION DECLARATION

Public Contract Code § 7106

TO BE EXECUTED BY VENDOR AND SUBMITTED WITH PROPOSAL

The undersigned declares:

I am the _____ **[PRINT YOUR TITLE]**

of _____ **[PRINT FIRM NAME]**,

the party making the foregoing proposal.

The proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal is genuine and not collusive or sham. The vendor has not directly or indirectly induced or solicited any other vendor to put in a false or sham proposal. The vendor has not directly or indirectly colluded, conspired, connived, or agreed with any vendor or anyone else to put in a sham proposal, or to refrain from bidding. The vendor has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price of the vendor or any other vendor, or to fix any overhead, profit, or cost element of the proposal price, or of that of any other vendor. All statements contained in the proposal are true. The vendor has not, directly or indirectly, submitted his or her proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, proposal depository, or to any member or agent thereof, to effectuate a collusive or sham proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a vendor that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the vendor.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on the following date:

Date: _____

Proper Name of Vendor: _____

City, State: _____, _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT

LAHS UNIT COST SHEET

Vendors may use as many copies of this sheet as necessary, or may create their own sheet, provided that such a sheet must, at a minimum, contain the following information.

If a product is NOT available via CMAS or other cooperative purchasing agreement, indicate as such on the form below and do NOT include pricing for that item.

Item	Price Per Unit	Quantity	Subtotal
AC-1			
AC-3A			
AC-3B			
AC-4			
AC-6			
AC-8			
AC-9			
AC-10L			
AC-10M			
AC-11			
AC-12			
AC-13			
AC-14			
AC-15			
AC-16			
AC-18			
AC-19			
AC-1A			
AC-20			
BK-1			
BK-2			
BK-4			
CH-1			
CH-2A			
CH-3			
CH-4			
CH-5			
CH-6			
CH-8			
CH-9A			
CH-10			
CH-11			
CH-13A			
CH-14A			
CH-14B			
CH-15A			
CH-19			
DK-1			

FC-1			
FC-2A			
FC-4			
FC-5			
FC-6			
FC-6A			
FC-7			
OO-1L			
OO-2L			
OO-4			
OO-5L			
PD-1			
PO-1A			
TA-1			
TA-2			
TA-4			
TA-5			
TA-8			
TA-9A			
TA-9B			
TA-12			
TA-13			
TA-15			
TA-16			
TA-18			
TA-25L			

LAHS Net Price* (Sum of Subtotals above): \$ _____

*Use this value for line "A:" on LAHS Proposal Cost Form

ATTACHMENTS

See attachments, accessible via [clicking on this link](#):

- 1) MVLA MVHS SS Furniture Package 11 May 22.pdf
- 2) MVLA MVHS SS First Floor Plan 11 May 22.dwg
- 3) MVLA MVHS SS Second Floor Plan 11 May 22.dwg
- 4) MVLA MVHS SS Excel 11 May 22 – Reference Only.xlsx
- 5) MVLA LAHS SS Furniture Package 11 May 22.pdf
- 6) MVLA LAHS SS First Floor Plan 11 May 22.dwg
- 7) MVLA LAHS SS Second Floor Plan 11 May 22.dwg
- 8) MVLA LAHS SS Excel 11 May 22 – Reference Only.xlsx