



INVOICE

20/0316LDVI

PAID
02/18/2020

Bill To		
Los Altos High School Laura Diez P.O. Box 3101 Los Altos, CA 94024		
Consultant	Vivian Irizarry	vivian@artisttravels.com

Original INV Date	Current INV Date
12/13/2019	2/18/2020
ARTIST TRAVEL CONSULTANTS 250 W 57th Street, 19th Floor New York, NY 10107 Phone # 212.707.8170 Fax # 646.736.0437 FED ID # 27-294-2411	

Description	Qty	Rate	Amount
Package Inclusions:			
March 13 - 17, 2020			
Hotel: 4 Star Hotel (Tier 1). Final confirmation 60 days prior to travel.			
Round Trip Airfare: Included			
Taxes, Gratuities, and Mandatory Fees: Taxes and fees included. Gratuities are discretionary.			
Round Trip Ground: Round trip airport transfers in New York.			
Additional Package Inclusions:			
DCINY Registration Fees are not included and to be paid directly to DCINY. Checked bag fees with the airline not included.			
(14) Guests			
Single Guest Package	3	1,300.00	3,900.00
Triple Guest Package	3	740.00	2,220.00
Quad Guest Package	8	670.00	5,360.00

THANK YOU!

Your business is appreciated.

CREDIT CARDS : A 5% fee per transaction will be made on all partial payments.

BANK WIRES: Artist Travels does not cover bank fees charged by outside banks.

WIRE TRANSFER INFORMATION: J.P. Morgan Chase, Acct No. 903-739-688; Routing and Transit No. 021000021;

Swift Code CHASUS33; Bank Address: 1775 Broadway, New York, NY 10019

ATC Cancellation Policy

Air Travel -Once contracted, the cut-off date to make changes to the number of airline tickets is 90 days prior to the date of event. Ticketed flights are not refundable. An increase in the amounts of seats from initial contract will be based on availability and subject to a rate increase. Final airline itineraries and e-tickets will be confirmed 30 days prior to arrival

Hotel Cancellation guests rooms reserved from your initial deposit can be made amended up to 90 days prior to the event. Theatre tickets, Sightseeing Tickets, and Dinner Reservations that are purchased on behalf of your group are 100% non-refundable. ATC strongly suggest purchasing travel insurance for all of your activities on upcoming event booked through ATC

Total
Payments/Credits
Balance

Payment Due 2/7/2020
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ADDRESS PAYMENTS TO:

ARTIST TRAVEL CONSULTANTS

250 W 57th Street, 19th Floor

New York, NY 10107



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Description	Qty	Rate	Amount
Student Entertainment Package	14	275.00	3,850.00
Received Payment: \$4,200 Received Via CK# 57044341 on 1/13/2020 \$7,280 Received Via CK# 9711 on 1/21/2020 \$3,850 Received Via CK# 9784 on 2/18/2020			

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Total	\$15,330.00
Payments/Credits	-\$15,330.00
Balance	\$0.00

Payment Due 2/7/2020

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