



PART 2: OVERNIGHT CURRICULAR OR COCURRICULAR TRIP REQUEST

Requested by: Jill Denny Department: Choir

School: [X] Mountain View HS [] Los Altos HS [] Alta Vista HS

Destination (out of state trips require Board approval): New Zealand

Mode of Transportation: [X] Air [] District Bus/Van [X] Chartered Bus [] Car [] Other

Date and Time of Departure: April 18, 2023 Date and Time of Return: April 21, 2023

Number of instructional days that students will be missing: 5 Max (might be less)

What provision has been made for students to make up missed classes and assignments? Students will work with teachers in advance to plan for make-up

Number of Participants: 47 students 5 parents 1 teachers 2 others

Objectives of the Trip (educational value): To participate in Global Music Exchanges - workshops and Performances

Total cost of trip per student (include all expenses): \$ 4200.00

Fund raising activities and amount you expect to raise to offset cost to students (Please show by how much your fund raising will reduce the expenses per student): students can fundraise for the entire amount

Amount student is expected to pay from personal sources after applying fund raising share: \$ balance

NOTE: In the event of a trip delay due to unforeseen circumstances, e.g., natural disasters, the district is not liable to pay the additional room, board and transportation costs associated with a prolonged stay overseas or out of state. Parents are highly encouraged to purchase Travel Insurance to prepare for the possible, though unlikely occurrence of such an event. In the absence of such insurance, parents are fully liable for any additional expenses.

What arrangements will be made to subsidize the student? Scholarships - Raey Family Fund & Matching Donations

NOTE: No student can be excluded from a trip because of inability to pay.

Facilities for lodging (if a hotel, name and address): Hotels in New Zealand - 4 total

Names of trip supervisor(s): Jill Denny, Steve Hope

Number of substitutes needed (Personnel must be notified if trip/substitutes are cancelled): 1

Department Coordinator's Signature

Date: May 22, 2022

THIS SECTION TO BE COMPLETED BY PRINCIPAL'S OFFICE AND EDUCATIONAL SERVICES DEPARTMENT. Includes checkboxes for Parental Permission, Field Trip Agreement, Emergency Medical Treatment Card, Field Trip Checklist, and Volunteer Driver. Includes signatures and dates for Principal and Associate Superintendent.



FIELD TRIP CHECKLIST

Teacher Name: Jill Denny Representing which Class or Group? Madrigals
Purpose of Trip: Choral Music Exchange - Workshops - Performances
Proposed Date of Trip: April 8, 2023 Departure Time: Return Time: April 21, 2023
Number of Students: 47 Cost of Trip per student: 4200.00

DAY TRIPS

This form must be completed a full two weeks prior to the departure of the field trip. Completed forms must be returned to the principal's administrative assistant for the principal's review prior to placement on the field trip calendar.

- Attach a copy of the Parental Permission for Field Trip form that you will distribute to students with the information box completely filled out.
Number of Chaperones: 8

OVERNIGHT TRIPS:

Overnight trips must be filed with the principal's office at least two weeks prior to the commencement of the trip and approved by the principal and the Associate Superintendent of Educational Services. Out-of-state and out-of-country trips require School Board approval and must be submitted to the Board of Trustees a minimum of six months prior to the departure date.

- Complete the Overnight Curricular or Co-Curricular Trip Request form and turn it in with this application. Be sure to check the "Forms Completed" boxes.
Number of Chaperones: 8 (Overnight trips with students of mixed gender must have at least one chaperone of each gender.)

TRANSPORTATION: Check the box indicating that you have completed the appropriate forms.

- Traveling by private vehicle
Drivers must complete the personal auto insurance verification form, "Volunteer Driver - Application for Approval"
Parents of students being transported must complete the appropriate permission forms
Transportation Request (if traveling by bus)
Transportation costs will be covered by:

FIELD TRIP ROSTER:

- Field trip rosters must be submitted to the Attendance Office at least two days prior to departure with parental permission forms attached. (Checking this box indicates your assurance that this step will be completed.)

Teacher submitting roster: Denny Date: March 15, 2023

MEETING WITH STUDENTS:

- A meeting with students, chaperones, and parents is required for Overnight and Out-of-state trips only. Checking this box indicates that meeting was held, or is scheduled to be held and an administrator has, or will be present. (Please keep a sign-in sheet for your records.)

Date of meeting: March 14, 2023 @ 7:00pm

FIELD TRIP AGREEMENT FOR CHAPERONES:

- Checking this box verifies that the staff member responsible for this trip has collected signed and dated chaperone agreements from every adult who is accompanying the students on this trip.

Reviewed by: [Signature] (Principal) 7/22/22

Date: May 22, 2022



Mountain View-Los Altos Union High School District
1299 Bryant Avenue, Mountain View, CA 94040-4599

PARENTAL PERMISSION for FIELD TRIP

- Day Trip only
- Overnight Trip
- Out-of-State Trip

Permission for your son/daughter to participate in a field trip is requested. The pertinent information is as follows:

School: MVHS
 Class: Madrigals
 Teacher: Denny
 Destination of field trip: New Zealand
 Purpose: Choral Music Exchanges- Workshops- Performances
 Date and time of departure: April 8, 2023 - April 21, 2023
 Number of students who will attend: 47
 Mode of transportation: Air + Tour Bus
 Nature of lodging: Hotels
 Cost to each student: 4200.00 Purpose: To Cover All Costs
 Names of supervisors: Jill Denny, Steve Hope

NOTE: In the event of a trip delay due to unforeseen circumstances, e.g., natural disasters, the district is not liable to pay the additional room, board and transportation costs associated with a prolonged stay overseas or out of state. Parents are highly encouraged to purchase Travel Insurance to prepare for the possible, though unlikely occurrence of such an event. In the absence of such insurance, parents are fully liable for any additional expenses.

X -----

I give my permission for my son/daughter _____ to attend the field trip described above. I furthermore authorize the supervisor to take responsibility for securing emergency first aid or medical aid if either is required by my son/daughter. **I have read the Code of Conduct printed on the back of this form, and discussed behavioral expectations and the consequences for not meeting those expectations with my student.**

X _____
(Parent/Guardian's signature)

X _____
(Student's signature)

NOTE: If district-owned transportation is being used, the school district's insurance policy covers bodily injury and property damage liability. All drivers of non-district owned vehicles are asked to furnish evidence of automobile insurance liability coverage.

(over)



FIELD TRIP AGREEMENT FOR CHAPERONES

The Governing Board expects district employees to maintain the highest ethical standards, follow district policies and regulations, and abide by state and federal laws. Employee conduct is expected to enhance the integrity of the district and advance the goals of the educational programs. Each employee is expected to make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities.

As a chaperone/advisor, I understand that I am representing the Mountain View-Los Altos Union High School District and that I am expected to enforce all school rules, regulations and policies. I will handle student misconduct appropriately and follow district guidelines in disciplining students. I will provide adequate and appropriate supervision at all times.

I accept responsibility for my own conduct and recognize that my behavior will serve as a model for my students. My personal behavior will at all times be consistent with district expectations. As such, I agree not to possess, consume or use any tobacco, alcohol or illegal substances at any time during this trip, including those times when I am away from students. I will use good judgment and common sense and my decisions will be in the best interest of my students and supportive of protecting their safety and well being.

I hereby certify that I have read and understand all applicable district policies and regulations and I accept the responsibility for enforcing these regulations around the clock for the duration of the trip. Failure to carry out my responsibilities as stated in this contract and/or gross negligence on my part may result in disciplinary actions against me, up to and including termination from my position. (To determine appropriate consequences for student failure to adhere to expected behavioral guidelines, please refer to policies listed below and to the permission slip/contract signed by students and parents.)

Handwritten form fields: Lead Chaperone (Fran Hardee), Date (5/22/22), Printed Name and Phone Number (408-891-5878), Name of Activity and Destination (New Zealand Choir Tour), Duration of Trip (April 8 - April 21, 2023)

Signatures and phone numbers of all co-chaperones: (My signature below certifies that I understand district policy, that I have read the above, and that I understand that I am held to the same standard as the lead chaperone, and that I will do my best to support the lead chaperone in his role.)

Blank lines for co-chaperone signatures and phone numbers.

Administrator to be contacted during trip, if necessary / Administrator's Telephone Number

Referenced Board Policy and Regulations:

- BP/AR 5131.6 a-e Alcohol and other Drugs
BP/AR 5131.62 Tobacco
BP/AR 5132 Dress and Grooming
BP/AR 5144 Discipline
BP/AR 5144.1 Suspension and Expulsion/Due Process
BP/AR 5145.12 Search and Seizure
BP/E 4319.21 Professional Standards



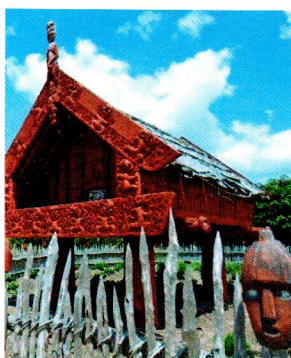
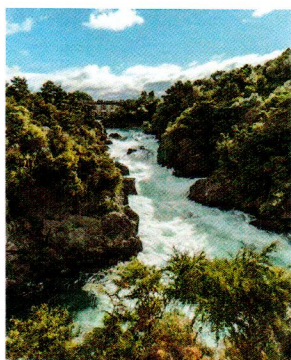
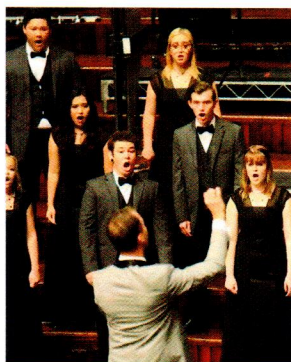
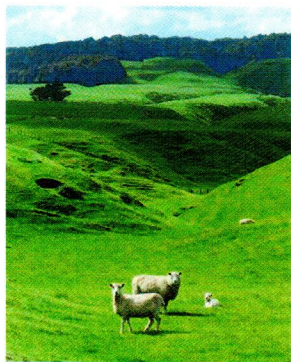
Building Bridges *and*
Transforming Lives
through the Power of
Music

April 8-20, 2023

A Performance Tour of
New Zealand & Fiji

PREPARED ESPECIALLY FOR:

Ms. Jill Denny, Director of Choirs
Mountain View High School Choir



April 8-20, 2023

A Performance Tour of New Zealand & Fiji

Tour Itinerary

DAYS 1 & 2 - Saturday, April 8 - Sunday, April 9, 2023 - USA TO NEW ZEALAND

The journey to New Zealand begins by boarding an international flight from San Francisco to Auckland. Meals and snacks will be served on the plane.

DAY 3 - Monday, April 10, 2023 - ARRIVE AUCKLAND / OMAPERE

“Haere Mai” - Welcome to New Zealand, the youngest country on earth. Your Tour Manager will meet you upon arrival to transfer by private coach to Omapere, the beautiful Hokianga. Upon arrival in Hokianga, take a short hike down the Signal Station Track and out to the wild west coast of New Zealand to experience the raw power of the Tasman Sea. Enjoy some time on the beach before heading to your accommodation to check in. There will be a Footprints Twilight encounter to meet Te Matua Ngahere, Father of the Forest, and Tane Mahuta, Lord of the Forest. Welcome Dinner and overnight in Omapere.

DAY 4 - Tuesday, April 11, 2023 - OMAPERE

Following breakfast, you will have your first Performance Exchange with Te Kura Taumata o Panguru, a local Northland High School (to be confirmed). Enjoy a Hangi Dinner on the local marae with your exchange partners and their families. Overnight in Omapere.

DAY 5 - Wednesday, April 12, 2023 - OMAPERE / PAIHIA

After breakfast this morning, travel to Paihia via Kerikeri where you can explore the Hururu Falls (dependent on booking time for the boat trip) and then continue to Waitangi Grounds and Paihia for a boat tour. Optional Extra: Whilst in Paihia you'll have the option to take a boat tour out into the blue to visit the famous Hole in the Rock (add-on fee of \$110 per person), followed by a tour of Historic Russell, NZ's first capital city. Check into your accommodation in Paihia. Tonight there is a possibility for your second Performance Exchange with a local choir (to be confirmed). Dinner and overnight in Paihia.

DAY 6 - Thursday, April 13, 2023 - PAIHIA / HAMILTON

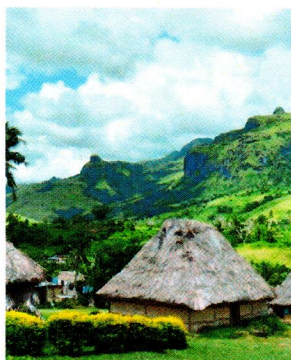
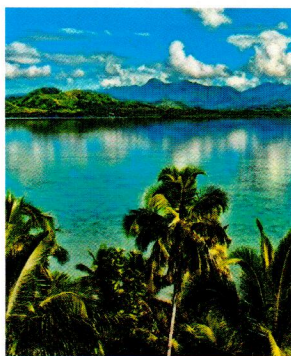
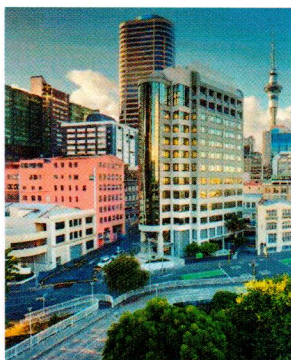
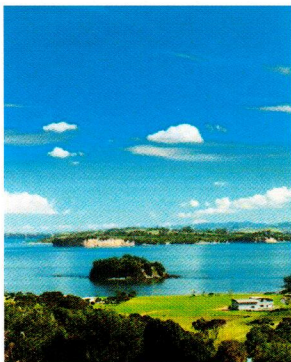
This morning following breakfast you will transfer to Hamilton via Auckland. Upon arriving in the Waikato, you will stop at the Hamilton Gardens, time permitting, for a walk through the stunning concept gardens. Dinner and overnight in Hamilton.

DAY 7 - Friday, April 14, 2023 - HAMILTON - WAITOMO - HAMILTON

Today after breakfast you will have your third Performance Exchange with Waikato Diocesan and St. Paul Collegiate combined choirs - MD Timothy Wayne-Wright (ex-Kings Singers). This afternoon travel to Waitomo to take a guided tour through the Waitomo Glowworm Caves. There will be an opportunity for an impromptu concert of one to two songs in the caves. Return to Hamilton for dinner on your own and overnight.

DAY 8 - Saturday, April 15, 2023 - HOBBITON EXCURSION

After breakfast, travel to the Shire's Rest in Matamata for your morning Hobbiton Movie Set Tour. On arrival in Matamata take a private tour of the real Middle Earth, where you can view the Hobbit holes, Green Dragon Inn, Mill and other structures created for The Lord of the Rings and The Hobbit films. On the way back from Hobbiton, enjoy a city sightseeing tour of Hamilton. The gateway to the central North Island, Hamilton, or Kirikiriroa in Māori, is New Zealand's largest inland city, straddling the superb Waikato River. The region offers something for every visitor, from Hamilton's urban attractions to the stunning black sand surf beaches of Raglan and the rolling hills and ancient bush-clad mountains that shape the landscape. Dinner will be on your own. Overnight in Hamilton.



Tour Itinerary (continued)

DAY 9 - Sunday, April 16, 2023 - HAMILTON / ROTORUA

This morning travel to Rotorua for a day of adventure. Activities could include relaxing in the Polynesian Thermal Pools, enjoying a Mud-Bath at Hell's Gate, or visiting Velocity Valley for thrills and spills. A visit to OGO could have you diving into a giant inflatable ball and rolling down Mt Ngongotaha, as well as White Water Rafting and the Tree Tops Canopy tour. Lunch will be on your own. After lunch there will be a Māori Instrumental Workshop with specialist Warren Toi Warbrick to help you to discover the traditional Māori instruments used in days gone by. Also enjoy Mitai, an authentic Māori Village experience. See warriors in traditional dress paddle an ancient warrior canoe (waka) down the Wai-o-whiro stream, and enjoy a traditionally cooked hangi meal being lifted from the ground. During the cultural performance, you'll learn about New Zealand's past, carvings, poi dance and then be amazed by the spine tingling haka finale. Dinner will be on your own. Overnight in Rotorua.

DAY 10 - Monday, April 17, 2023 - ROTORUA / AUCKLAND

Depart this morning after breakfast for Auckland. In Auckland, you will have a Choral Workshop with David Squire, a highly regarded choral clinician. Lunch will be on your own. In the early evening you'll perform an exchange concert with Manurewa High School or a Pacifica choir. Farewell dinner at a local restaurant as you finish your New Zealand tour. Overnight in Auckland.

DAY 11 - Tuesday, April 18, 2023 - AUCKLAND / FIJI

Enjoy breakfast this morning at your accommodation and then check out. Take an Auckland city sightseeing tour with a possible shopping stop along the way for last minute souvenirs. You'll go to the Auckland International Airport for to take a 1:05 p.m. flight to beautiful Fiji. Arrive in Fiji in the late afternoon and check into accommodation. Dinner and overnight in Fiji.

DAY 12 - Wednesday, April 19, 2023 - FIJI

After breakfast, enjoy activities in Fiji that are to be determined. Potentially you'll visit some local villages and have an exchange with a local choir. Dinner and overnight in Fiji.

DAY 13 - Thursday, April 20, 2023 - DEPARTURE

After breakfast on the last day of your tour, enjoy activities in Fiji that are to be determined. Potentially you'll visit some local villages and have an exchange with a local choir. In the late evening you'll head to the airport in Fiji to begin your journey back to San Francisco, taking with you lifelong memories of exploring and performing in New Zealand and Fiji.

