

**MEMORANDUM OF UNDERSTANDING (MOU)**  
**Between**  
**Mountain View Whisman School District (MVWSD)**  
**And**  
**Mountain View Los Altos High School School District (MVLA)**

**Subject:** Use of Theater Facilities – Summer 2025

This Memorandum of Understanding (MOU) is entered into by and between the **Mountain View Whisman School District (MVWSD)** and the **Mountain View Los Altos High School District (MVLA)** for the use of MVWSD theater facilities during the summer of 2025.

## **1. Purpose**

The purpose of this agreement is to outline the terms under which MVWSD will provide access to its theater spaces for MVLA rehearsals and graduation-related events.

## **2. Use of Facilities**

MVWSD agrees to provide access to its theater facilities at Graham and Crittenden for MVLA on the following dates and times:

**Scheduled Use of Facilities** (all dates are for Graham unless stated otherwise):

- **Monday, June 9:** 9:30 AM – 3:30 PM – Rehearsal
- **Tuesday, June 10:** 9:30 AM – 3:30 PM – Rehearsal
- **Wednesday, June 11:** 9:30 AM – 3:30 PM – Rehearsal
- **Thursday, June 12:** 9:30 AM – 3:30 PM – Rehearsal
- **Friday, June 13:** 9:30 AM – 3:30 PM – Rehearsal
- **Saturday, June 14:** 9:30 AM – 3:30 PM – Rehearsal
- **Monday, June 16:** 9:30 AM – 3:30 PM – Rehearsal
- **Tuesday, June 17:** 9:30 AM – 3:30 PM – Rehearsal
- **Wednesday, June 18:** 9:30 AM – 3:30 PM – Rehearsal
- **Thursday, June 19:** 9:30 AM – 6:30 PM – Stop Tech
- **Friday, June 20:** 9:30 AM – 3:30 PM – Rehearsal
- **Monday, June 23:** 9:30 AM – 3:30 PM – Cast Rehearsal & Pit Rehearsal
- **Monday, June 23:** 5:00 PM – 9:00 PM – Sitz Probe
- **Tuesday, June 24:** 9:30 AM – 3:30 PM – Rehearsal
- **Tuesday, June 24:** 5:00 PM – 9:00 PM – Dress 1
- **Wednesday, June 25:** 9:30 AM – 3:30 PM – Rehearsal
- **Wednesday, June 25:** 1:00 PM – 3:00 PM – Cohort 1 Rehearsal (Crittenden)
- **Wednesday, June 25:** 5:00 PM – 9:00 PM – Dress 2
- **Thursday, June 26:** 9:30 AM – 3:30 PM – Rehearsal
- **Thursday, June 26:** 1:00 PM – 3:00 PM – Cohort 2 Rehearsal (Crittenden)

- **Thursday, June 26:** 5:00 PM – 9:00 PM – Dress 3
- **Friday, June 27:** TBD – Dress or Performance
- **Friday, June 27:** 2:00 PM – 8:30 PM – Graduation Ceremony (including setup and breakdown) (Crittenden)
- **Saturday, June 28:** TBD – Performance
- **Sunday, June 29:** TBD – Performance

### 3. Reimbursement Terms

MVWSD will **not charge rental fees** for the use of its theater facilities. However, MVLA agrees to **reimburse MVWSD for all direct costs incurred**, including but not limited to staffing, custodial support, utilities, and technical assistance as necessary. MVWSD will provide a detailed invoice following the conclusion of the events.

### 4. Partnership Acknowledgment

MVWSD values its continued partnership with MVLA and is happy to support this important work for students and families. Both districts are committed to working collaboratively to ensure a smooth and successful experience for all participants.

### 5. Agreement Term

This MOU is effective for the period of **June 9, 2025, through June 29, 2025**, and may be extended or modified upon mutual written agreement by both parties.

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#### Authorized Representatives:

##### Mountain View Whisman School District

By:  \_\_\_\_\_

Name: Dr. Rebecca Westover

Title: Chief Business Officer

Date: April 25, 2025

##### Mountain View Los Altos School District

By: \_\_\_\_\_

Name:

Title:

Date:

Mountain View Whisman  
School District

APR 24 2025

Board Approved