



**MVLA**  
ADULT SCHOOL

MOUNTAIN VIEW LOS ALTOS  
ADULT SCHOOL

---

**ANNUAL REPORT 2023 - 2024**

---



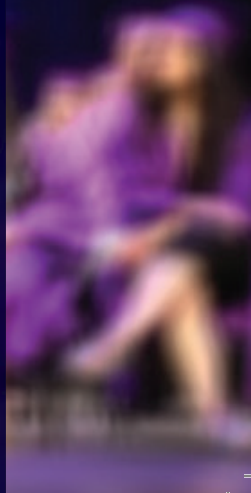
MVLAAdultSchool



(650) 940-1333



333 Moffett Blvd  
Mountain View  
CA 94043



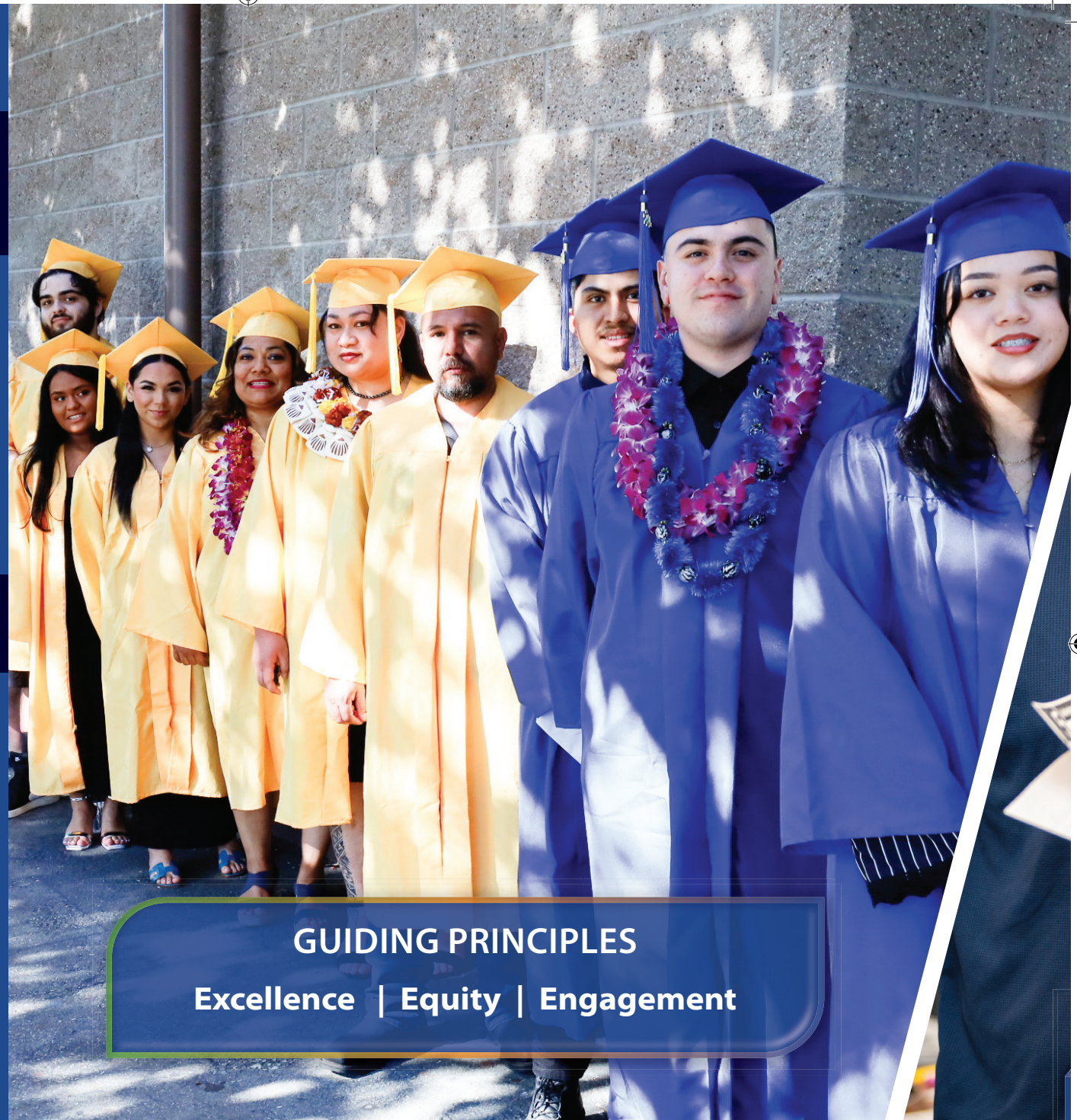
## MVLA Adult School Mission Statement

MVLA Adult School is committed to engaging, supporting, and empowering all adult learners from diverse backgrounds. Students will gain the knowledge, proficiency, and technical skills necessary to succeed in employment, secondary education, and community integration.

## Schoolwide Learner Outcomes

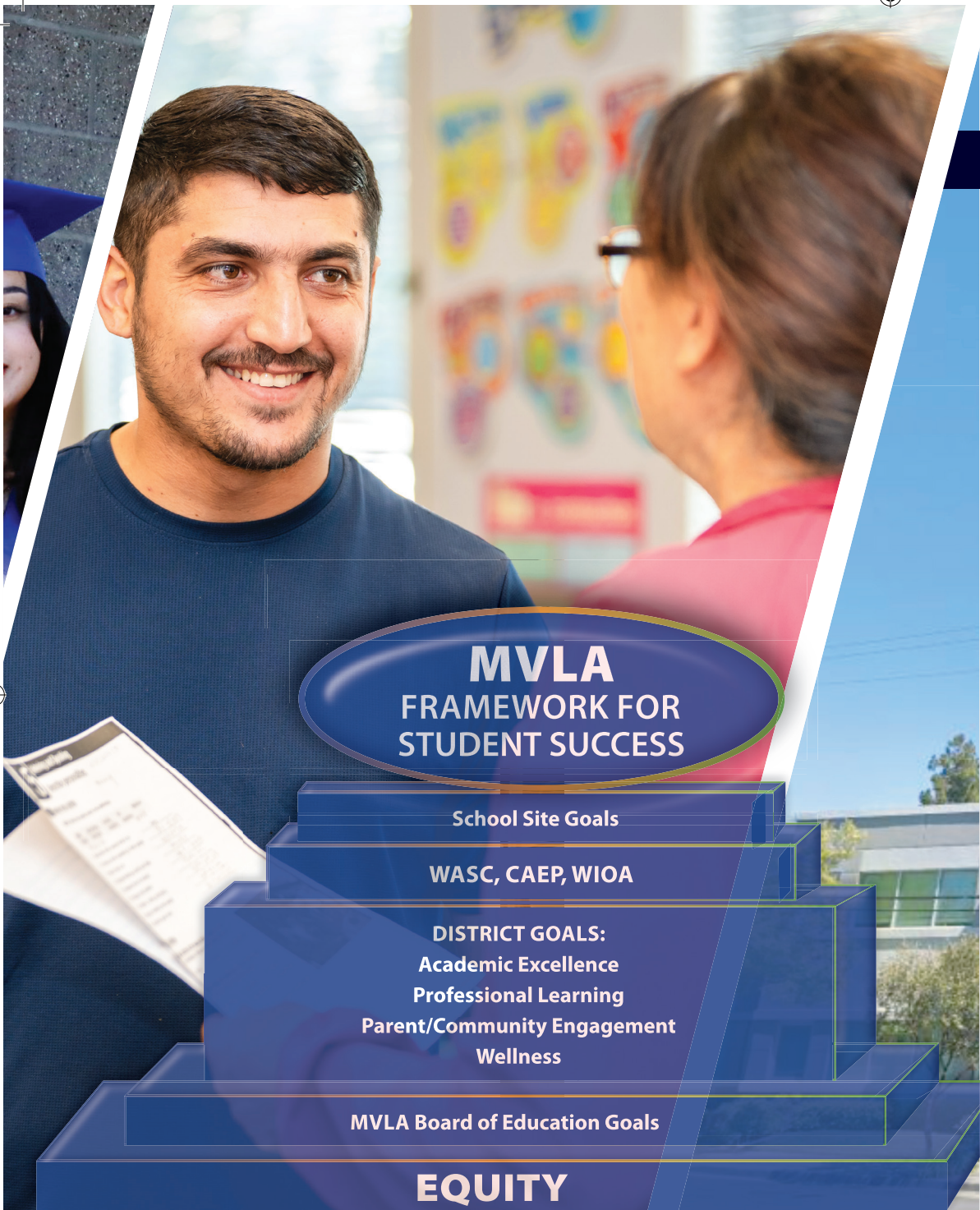
### STUDENTS WILL:

- Set goals and progress towards them
- Achieve a measurable increase in knowledge, skills and proficiency in their goal area
- Be able to apply knowledge, skills and proficiency to employment and continuing education



### GUIDING PRINCIPLES

Excellence | Equity | Engagement



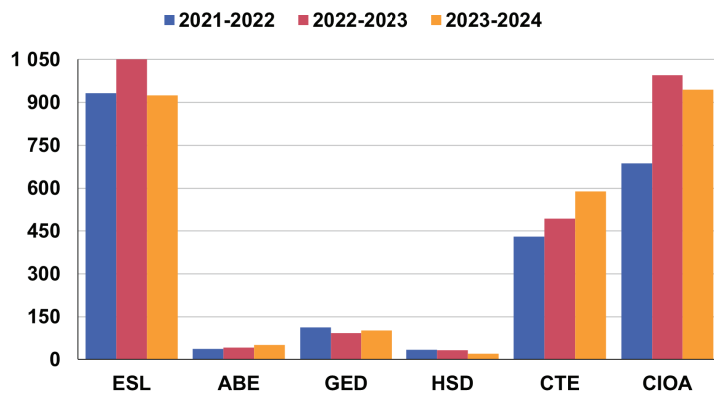
# TABLE OF CONTENTS

- ENROLLMENT OVERVIEW 2023 - 2024 ..... 1
- WASC SCHOOLWIDE GOALS ..... 2
- ESL/CITIZENSHIP 2023 - 2024
  - Highlights ..... 3
  - WASC Goals and Progress ..... 4
  - ESL Outcomes ..... 5
  - Current Priorities & ESL/Citizenship in Action ..... 6
- HIGH SCHOOL DIPLOMA/GED 2023 - 2024
  - Highlights ..... 7
  - WASC Goals and Progress ..... 8
  - Student Enrollment & Performance Data ..... 9
  - Online Summer School Data ..... 10
  - Current Priorities & HSD/GED in Action ..... 11
- CAREER TECHNICAL EDUCATION 2023 - 2024
  - Highlights ..... 12
  - CTE WASC Goals and Evidence 2023 - 2024 ..... 13
  - Student Performance Data ..... 14
  - Current Priorities 2023 - 2024 ..... 15
- STUDENT SUPPORT SERVICES
  - Transition & Career Services 2023 - 2024 ..... 16
  - Tutoring 2023 - 2024 ..... 17
  - Technology Advocates ..... 18
  - Transitions Data ..... 19
- FISCAL SOLVENCY 2023 - 2024 ..... 20
- LOOKING AHEAD ..... 21
- NEW WASC SCHOOLWIDE GOALS ..... 22
- SUMMARY & NEXT STEPS ..... 22
- ACKNOWLEDGEMENTS



## Enrollment Overview 2023-2024

### Enrollment Trends 2023 - 2024 (Unduplicated)



Overall duplicated enrollment for 2023-2024 was 5189. Unduplicated enrollment by Adult Education Programs from 2022-2023 to 2023-2024 showed a decrease of nearly 12% in ESL due to changing demographic/proficiency level of students. There was a slight increase in ABE and GED enrollments, and a slight decrease in HSD enrollment. CTE enrollments increased by over 19%. Non-academic / fee-based programs enrollment decreased by 5%.

## WASC Schoolwide Goals

**1 IDENTIFY AND USE**  
assessment results to make improvements to classes and programs  
**TO GUIDE INSTRUCTION**  
school planning, teacher evaluation, professional development activities,  
and resource allocation

**2 ENSURE**  
course competencies reflect the latest standards and align student  
learning outcomes across all programs and classes  
**TO ENSURE**  
that students meet their personal, academic, and career goals

**3 INCREASE STUDENT**  
awareness and access to support services to promote equitable outcomes  
**TO REMOVE**  
barriers to student learning

### BOARD GOALS FOR 2023-2028

#### ALIGNMENT WITH WASC GOALS

Improve academic achievement of all students equitably at ALL performance level by:

- Aligning curriculum and grading systems with best practices to accomplish the desired improvement while increasing student engagement - **WASC GOAL #2**
- Cultivating a respectful, caring school climate that promotes wellness and inclusion and develops life skills and self-expression - **WASC GOAL #3**
- Providing data-driven professional development that enhances student learning at all levels - **WASC GOAL #1**
- Being fiscally responsible in budgeting while providing personnel and facilities that optimize teaching and learning - **WASC GOALS #1 - 3**

## Accreditation Cycle

### MVLA ADULT SCHOOL'S ACCREDITATION CYCLE





## ESL/Citizenship Highlights 2023 - 2024

- **Increased level completions**– Fourteen percent (14%) increase in level completions as measured by the CASAS STEPS reading test.
- **Student Placement** – Placement process refined with additional interview and writing components improved initial student level placement accuracy.
- **Course Outlines**– Updated course outlines for all 6 levels of ESL aligned with current NRS standards, English Language Proficiency Standards, and the California Immigrant Integration framework.
- **Instruction** – Teachers learned to use new CASAS STEPS test reports to inform instruction.



Students studying to pass the U.S. Citizenship interview

# ESL/Citizenship WASC Goals and Evidence 2023 - 2024

## WASC Goals #1-2

### 1 Identify and use assessment results to make improvements to classes and programs

- Understand and incorporate new, standards-aligned CASAS STEPS series.
- Use post-test results from CASAS STEPS to inform instruction.

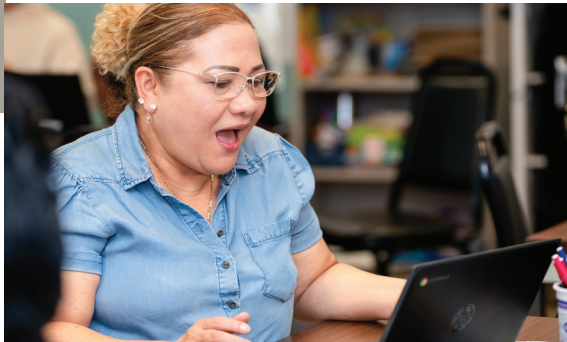
### 2 Ensure course competencies reflect the latest standards and align student learning outcomes across all programs and classes

- Use English Language Proficiency Standards (ELPS) and leveled exit goals (writing, tech, academic vocabulary/reading) to update course outlines by June 2024.

## Progress (23-24)

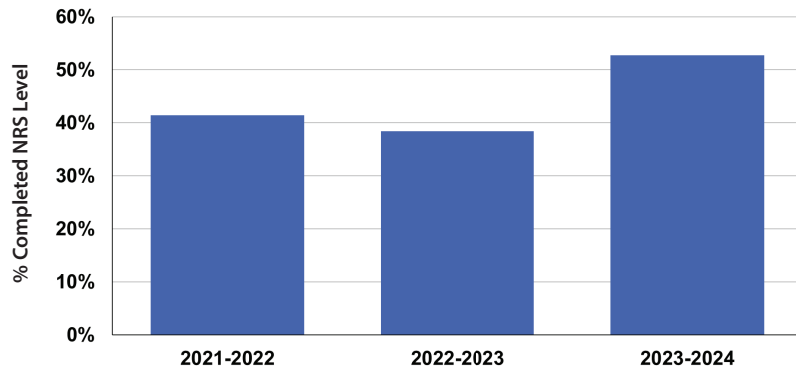
- Full program-wide adoption of online CASAS STEPS testing for placement of incoming students into six levels of ESL.
- Placement process has been refined to ensure that students begin instruction in a well chosen class.
- CASAS STEPS eTests implemented across all levels to monitor student learning gains (pre- and post-testing).
- Coordinators and teachers learning to interpret new test result reports to make instructional improvements.

- Updated course outlines for all six core ESL levels and citizenship completed in May 2024.
- Course outlines reflect current NRS standards and ELPS as well as the immigrant integration framework.
- Teaching strategies listed on outlines were collected in departmental meetings.



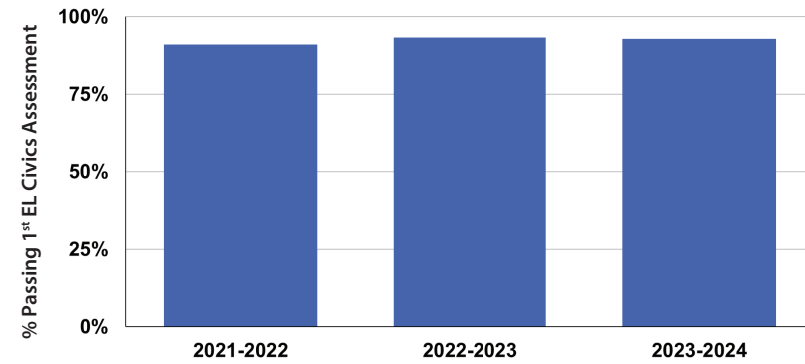
# ESL Outcomes 2023 - 2024

### ESL NRS Completions



ESL completion percentages increased over 14% between 2022-2023 and 2023-2024. In 2023-2024, the program transitioned to the CASAS STEPS test which is more aligned with MVLA Adult School's current curriculum.

### ESL EL Civics Pass Rates



Over the past 3 years, the percentage of students passing at least one EL Civics performance assessment has remained stable.





# Current Priorities

## FOCUS

- Focus on effective vocabulary teaching strategies and reading comprehension skills related to employment related reading tasks.

## ENHANCE

- Enhance process of welcoming new students into the program by pairing new students with a trained student host.

## IMPROVE

- Improve persistence rates by following up with absent students using the Remind app and other communication tools.

# ESL/Citizenship in Action



Intermediate High ESL students practice with flashcards to learn about traffic signs for EL Civics.



ESL students at the Senior Center learn about singular and plural nouns.



Students prepare for the U.S. Citizenship interview



Beginning Literacy ESL students work together to create sentences.



## High School Diploma/GED Highlights 2023 - 2024



- **Student Achievement** - More adult learners are choosing to pursue a GED over a HSD, as evidenced in higher number of enrollment in GED program and higher number of GED completers than in 2022-23.
- **Scholarships** - The Los Altos Kiwanis Club and the Mountain View Rotary Club awarded two of our graduates with scholarships to continue their higher education at a local community college.
- **2024 Online Summer School** - 82% of students who enrolled in online summer school successfully completed their course.



# ASE WASC Goals and Progress

## WASC Goals #1-2

## Progress (23-24)



### 1 Identify and use assessment results to make improvements to classes and programs

- Improve preliminary assessments for placement into core instructional programs.
- Provide increased opportunities for teachers to review and analyze assessment results in order to improve student learning outcomes.

- Used teacher observation and CASAS test results to inform placement level into PRE-GED or GED from ESL.
- Used GED Ready and CASAS scores to promote students from Pre-GED to GED.
- Allocated time on HSD/GED meeting agenda for teachers to share data and make adjustments to pacing.

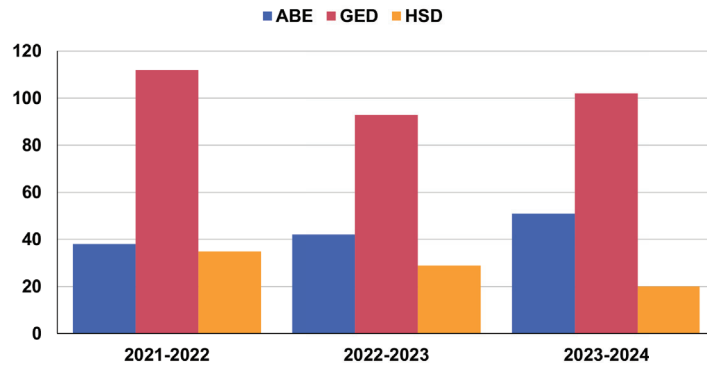
### 2 Ensure course competencies reflect the latest standards and align student learning outcomes across all programs and classes

- All course outlines need to be updated to reflect alignment with current standards in each core program.
- Update program specific outcomes and align student learning outcomes across all instructional levels and classes.

- Updated all course information sheets to reflect the latest state standards on Edgenuity.
- Identified and aligned Pre-GED and GED standards.

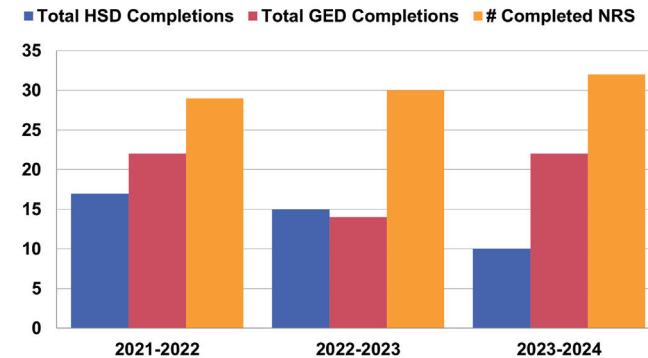
# High School Diploma/GED Student Enrollment & Performance Data 2023 - 2024

### ASE and ABE Unduplicated Enrollment



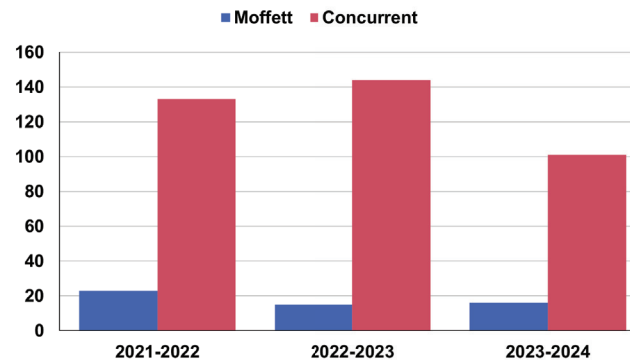
Enrollment in 2023-2024 slightly increased in GED and ABE but slightly decreased in HSD. Adult learners seem to prefer the GED program over a HSD as many have too many credits to make up under an adult HSD. The direct lessons and access to tutoring in GED classes provide more support and engagement than the blended HSD model.

### MVLA Adult School HSD/GED Benchmarks



From 2022-2023 to 2023-2024, there was a 57% increase in students earning a GED and a 33% decrease in students earning a high school diploma due to lower enrollment in the HSD program. NRS completion percentages have slightly increased over the past 3 years.

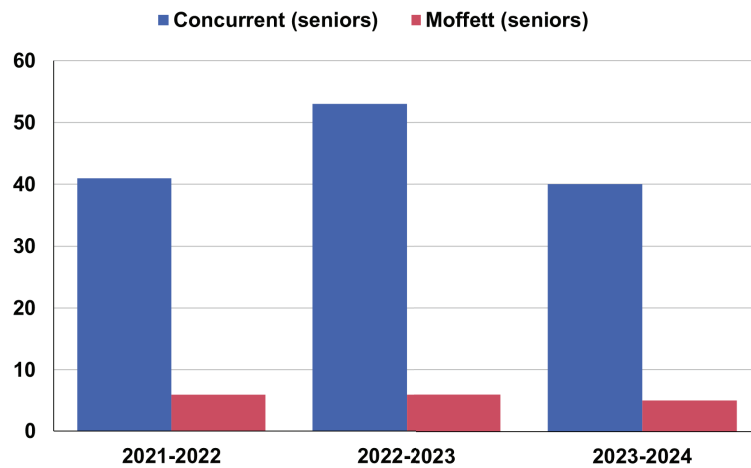
### Concurrent, Moffett and YPP Unduplicated Enrollment



There was a decrease in the number of Moffetts and Concurrents referred over in the 2023-2024 school year. With the greater emphasis on GPA by the colleges, students are needing less remediation. The district continues to offer multiple ways for students to earn credits like VISP, Middle College, and College Now.

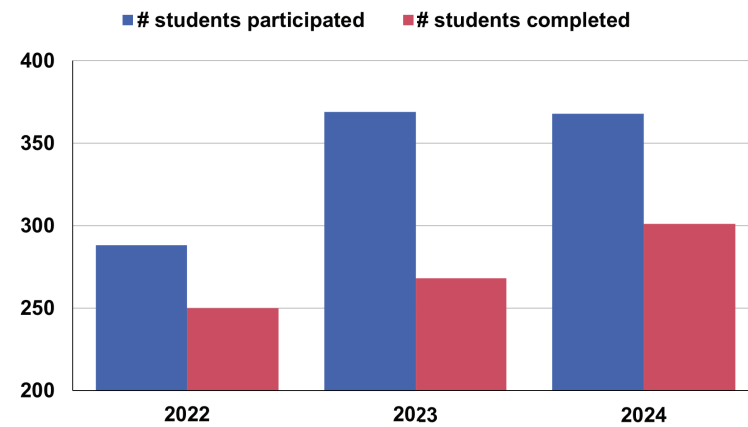


MVLA Adult School  
HS Seniors Who Earned Diplomas



Concurrent and Moffett completions refer to unduplicated high school seniors who completed at least one class at the Adult School in their final year. The number of Concurrent senior referrals in 2023-2024 decreased compared to the previous year due to less seniors who need to remediate an a-g course.

MVLA Adult School  
Online Summer School Data



Of the 368 students who participated in online summer school, 82% of the students completed the course in summer 2024. The majority of students took Health and a small number extended their course into the 2nd summer session.

# High School Diploma/GED Current Priorities and Progress 2023-2024

## Current Priorities

### CREATE

- Create and use common assessments in GED to look for trends, adjust class pacing, and provide students with timely feedback on their progress.

### CONTINUE

- Continue updating course information sheets for HSD and GED, create new one for GED in Spanish course.

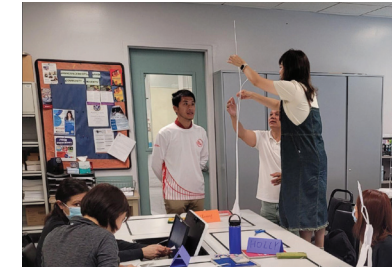
### SCHEDULE

- Schedule meetings with Transition Advisor for all HSD students and GED students who have passed 2 out of 4 subject tests.

## HSD/GED in Action



ASE graduation in June 2024



GED students collaborating to build the highest towers



GED in Spanish students with Maestra Margarita



Adult School students attending the LA Kiwanis Scholarship Luncheon



## Career Technical Education Highlights 2023 - 2024

### Highlights (2023 - 2024)

#### IET MEDICAL TERMINOLOGY FOR ADVANCED ESL STUDENTS

- IET Medical Terminology for Advanced ESL Students has proven to be a valuable program.
- Those who have completed MRS, MA, or CNA programs are earning an average of \$27.84 per hour compared to the \$19.20 per hour minimum wage in Mountain View, CA.
- The highest earner, an ESL student from Germany, is now making \$50.00 per hour after being promoted from Medical Assistant (MA) to Surgical Technician.

#### TRANSITIONING TO HIGHER LEVELS IN CTE PROGRAMS

- MVLA Adult School provides language support and training, enabling students to transition into tuition-free entry CTE programs. These efforts have led to increased success, higher completion rates, and better earning potential.
- Graduates often secure employment directly from externship sites. A notable example is a student who advanced from Medical Assistant to Surgical Technician, earning \$50.00/hour, showcasing the program's impact.

# CTE WASC Goals and Evidence 2023 - 2024

## WASC Goals #1-2

## Progress (23 - 24)



### 1 Identify and use assessment results to make improvements to classes and programs

- Use formative assessments to create tailored interventions, such as tutoring services for CNA and MA.

- **CNA:** Work with teachers to utilize formative assessment results to identify students in need of tutoring.
- **MA:** Applying formative assessments to quickly identify students in need of tutoring services.
- **Med Term for Adv ESL (IET):** Use individual career assessments to transition students to appropriate Healthcare program.

### 2 Ensure course competencies reflect the latest standards and align student learning outcomes across all programs and classes.

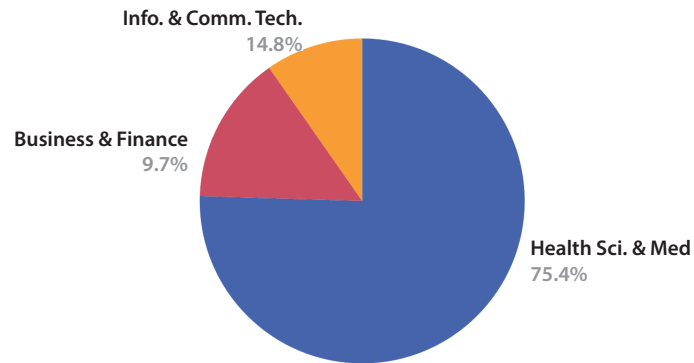
- Update student learning outcomes to reflect the latest NCCT Medical Assistant competency standards.
- Align CNA Morning and CNA Evening course objectives with CDPH and Credential National Certified Nursing Assistant standards.

- **MA:** Currently implementing the revised curriculum standards, and will evaluate the effectiveness of the updated curriculum.
- **CNA Morning and CNA Evening** adopted the CNA FACETS supplemental skills curriculum that is align to CDPH standards.
- Full integration of FACETs into the CNA Morning program Google Classroom. Started the integration of the FACET's curriculum for CNA Evening program.

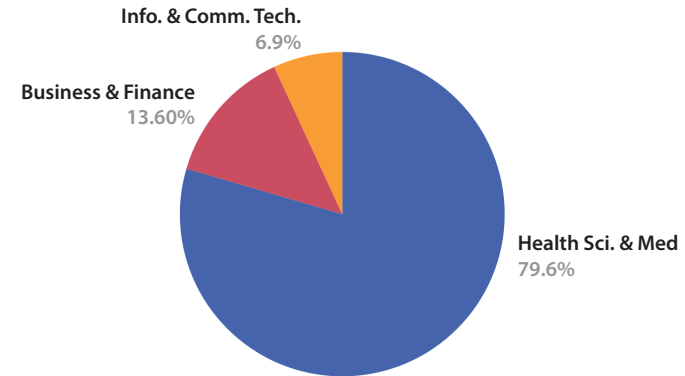


# CTE Performance Data 2023 - 2024

## CTE Enrollment by Industry Sectors 2022-2023

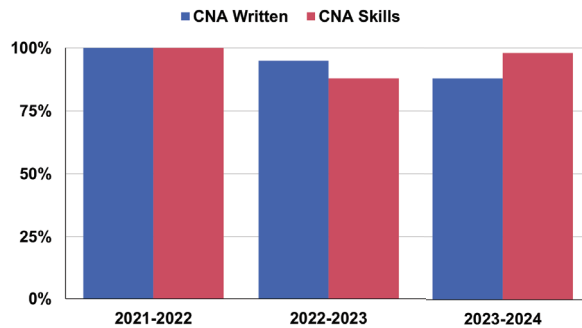


## CTE Enrollment by Industry Sectors 2023 - 2024



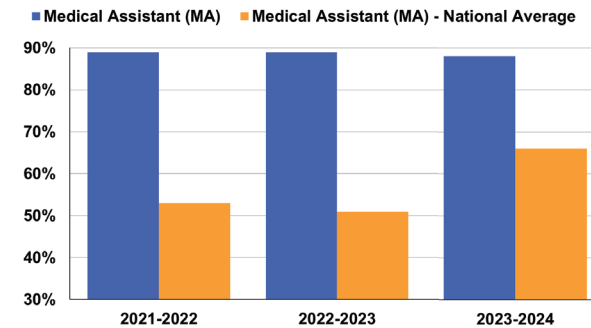
There was a significant percentage increase in Health Science and Medical Technology classes from the 2022 - 2023 school year to the 2023 - 2024 school year.

## MVLA CNA Written and CNA Skills Certification Exam Pass Rates



In 2023 - 2024, there was a 91-96% pass rate of students taking the Nationally Certified Nursing Assistant (CNA) Written and Skills examination. CNA students scored 7% higher than the national average on both the written and skills examinations.

## MVLA Medical Assistant (MA) Pass Rates Compared to National Pass Rates



In 2023 - 2024, MA pass rates remained high in nationally certified examinations, far exceeding the national average.

## CTE Current Priorities and Progress 2023-2024

# Current Priorities

### MONITORING EFFECTIVENESS TUTORING SESSIONS

Routinely analyze tutoring logs and student performance data to assess effectiveness of academic support provided.

### ANALYZE STUDENT PERFORMANCE DATA TO INFORM INSTRUCTION

Provide opportunities for Nursing Instructors to review and analyze Credentia CNA Exam Score Reports to identify critical learner needs; Dedicate time for Medical Assistant and Medical Records Specialist program teachers' to analyze student performance data. To improve instructions.

### ALIGNING STANDARDS, EXPECTATIONS AND TECHNOLOGY

Across all programs to ensure efficiency and effectiveness.





## Student Support Services

### Transition & Career Services 2023 - 2024

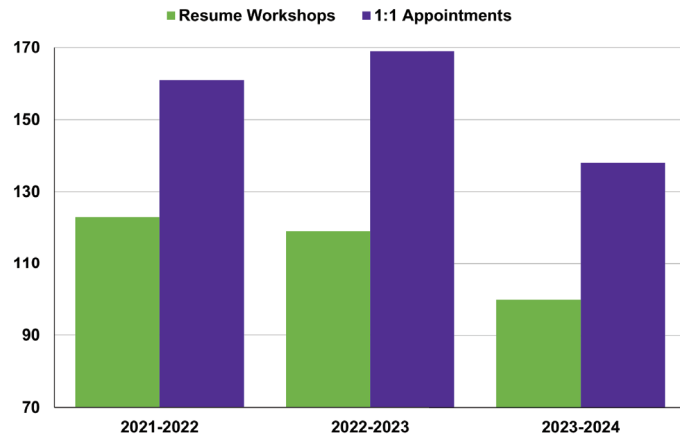
- Individual Appointments
- Small Group Workshops
- Community Events
- Consortium Events
- Annual Career Fair
- Evening Employer Tabling
- College Field Trip
- Student Transition Plan
- Support with College Registration
- Targeted Career Workshops
- Alumni Engagement

### TUTORING 2023 - 2024

- ESL** Expanded ESL conversation groups to morning and afternoon based on student interest.
- GED** Recruited additional volunteer tutors to meet student tutoring needs.
- CTE** Implemented embedded tutoring support in classes & 1:1 tutoring before and after healthcare classes.

# Student Support Services

Students Served by Transition Advising Services (2023 - 2024)



Transition Adviser 1-on-1 appointments slightly decreased from 2022-2023 to 2023-2024.

## STUDENT PARTICIPATION

<p><b>ESL WRITING TUTORING</b> <b>284 Hours</b></p>	<p><b>GED TUTORING</b> <b>150 Hours</b></p>	<p><b>ESL CONVERSATION CLUB</b> <b>324 Hours</b></p>	<p><b>COLLEGE INFO &amp; APPLICATION SUPPORT</b> <b>33 Sessions</b></p>
			

# Technology Advocates

## TECHNOLOGY ADVOCATES (2023-2024)

### OFFICE HOURS

**Topics:**

Classroom Software,  
Device and Software Training,  
General Digital Literacy

1:1 Sessions: 116  
Students: 106  
Total Hours: 33

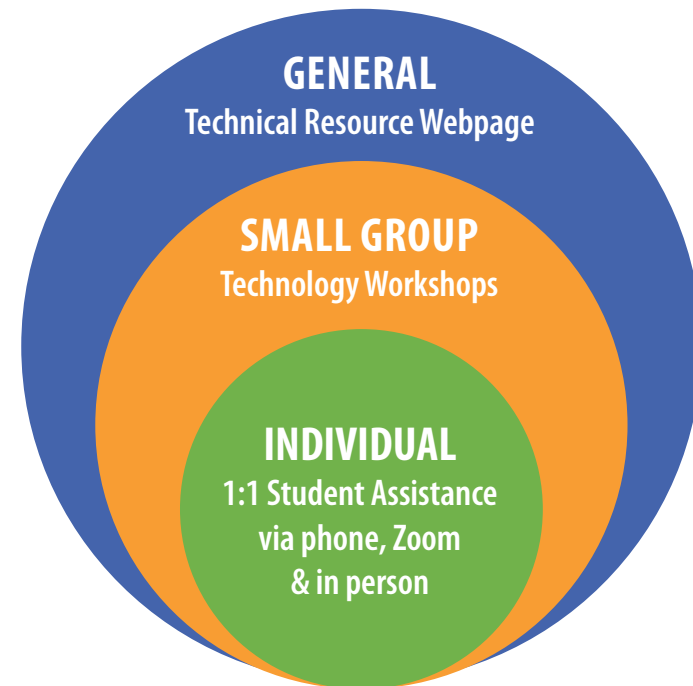
### WORKSHOPS

**Topics:**

Remind Support,  
Computer Skills,  
Internet Skills,  
Zoom Essentials

Workshops: 29  
Students: 292  
Total Hours: 24

## TECHNOLOGY ADVOCATE MODEL



### 3 TIERS OF TECHNOLOGY SUPPORT

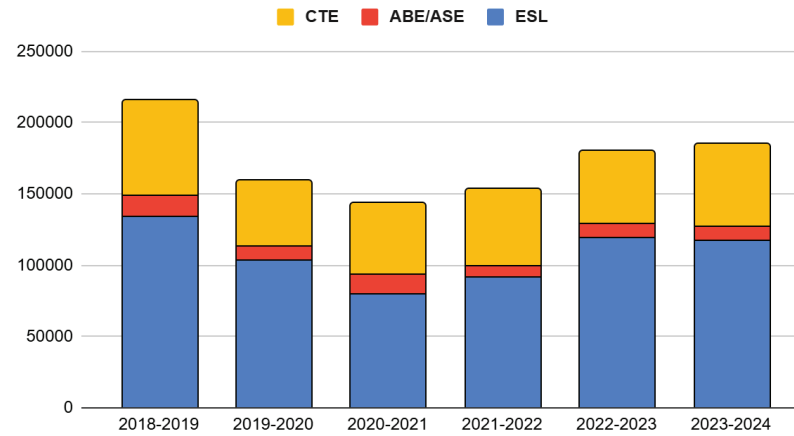
Targeted Technology Support Workshops for New Incoming ESL Students to Support Learning

**CURRENT PRIORITIES ARE:**

- Provide technical support to students
- Remind
  - Internet & Email
  - Classroom Apps

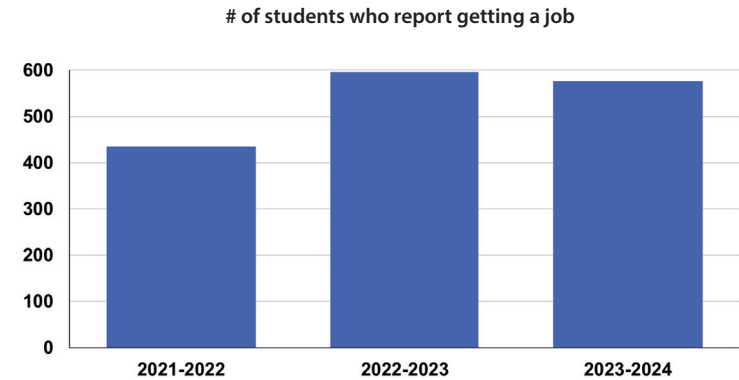
# CAEP Accountability

## MVLA Adult School Instructional Hours



## CAEP Quarterly Employment and Earnings Survey Results for 2023-2024 Exiters

- The CAEP EES is a state and federally mandated survey that is administered to all CAEP Program *Exiters*
- *Exiter* is defined as a student who has left the program for 90 days or more
- Employment data is self-reported by students
- *Please note: Data has been corrected by the prior year utilizing the CAEP Quarterly Survey Results Report*



## Fiscal Solvency 2023 - 2024

<p>Consortium Dedicated Funding  <b>\$10,466,894</b>          (increase of \$595,420          from previous year)</p>	<p>Total Member Allocation:          MVLA Adult School (CAEP)  <b>\$4,401,330</b>          (42% of consortium)</p>	<p>Carryover of 4%          from 2023 - 2024:  <b>\$193,493</b></p>
---	--	---

### ADDITIONAL AE INCOME:

<p><b>\$526,772</b>          Grants (WIOA, CalWORKs)</p>	<p><b>\$78,947</b>          CTE Fees</p>
--	--



### AB 1491 - ADULT ED CONSORTIA:

#### CARRYOVER OF ALLOCATED FUNDS (EFFECTIVE JANUARY 1, 2023)

Authorizes a consortium to reduce a member's allocation based on the member having excessive carryover for at least 2 consecutive fiscal years beginning with the 2022–2023 fiscal year.

# Looking Ahead

## EXCITING NEW DEVELOPMENTS

**MVLA Adult School was 1 of 8 applicants statewide who was awarded 1.9M EDD ELL Healthcare Pathways grant**



### ADDITIONAL GRANTS AWARDED

<p style="text-align: center;"><b>\$1.9m</b> EDD ELL Healthcare Pathways Grant for 36 months</p>	<p style="text-align: center;"><b>\$172,525</b> NSCCC ELL Healthcare Pathways Grant for Y1 23/24</p>	<p style="text-align: center;"><b>\$220,783</b> for Y2 24/25</p>
<p><b>Total of additional 2.3 M in grant awards</b></p>		

**Grant funds will be used to implement MVLA Adult School's Accelerated IET Healthcare Pathways to Employment and Economic Mobility Plan and the NSCCC ELL Healthcare Pathways Plan**



# NEW - WASC Schoolwide Goals (2023-2029)

# Looking Ahead

**1 ASSESSMENT**

**IDENTIFY AND USE**  
assessment results to make improvements to classes and programs



**2 ALIGNMENT**

**ENSURE COURSE**  
competencies reflect the latest standards and align student learning outcomes across all programs and classes



**3 SUPPORT**

**INCREASE STUDENT**  
awareness and access to support services to promote equitable outcomes



**1**

Continue our progress in aligning school standards to state and national standards to ensure that our students are prepared to be successful in the 21st century.

**Aligned to Board Goal #1**

**2**

Actively use data to assess student learning in each program to monitor progress, inform instruction and implement new strategies to improve student learning outcome.

**Aligned to Board Goal #3**

**3**

Increase efforts to grow awareness about our array of student support services designed to remove barriers, address learning needs and promote equitable outcomes for ALL students.

**Aligned to Board Goals #2 and #4**

**4**

Ensure resource allocation is aligned to student needs based on school data.

**Aligned to Board Goal #4**



# MVLA

ADULT SCHOOL

## MOUNTAIN VIEW LOS ALTOS ADULT SCHOOL

### ACKNOWLEDGEMENTS

To our Superintendent, Associate Superintendents and our Board of Trustees for making student achievement and equity the top priorities in this district.

To our adult school leadership team, teachers, and support staff for contributing to a school culture that values academic excellence, collaboration, equity, and service.

To our students who are at the very core of why we do what we do. Your success is our success!



MVLAAdultSchool



(650) 940-1333



333 Moffett Blvd  
Mountain View  
CA 94043

