



Facility Problem Solvers

8700 Auburn Folsom Rd. #200
Granite Bay, CA 95746
Ph: 916-733-0402

**Mountain View-Los Altos Union High
1299 Bryant Ave.
Mountain View, CA 94040-4527**

CONTRACT

**Part 1: CENSUS DATA ANALYSIS
Part 2: TRUSTEE AREA BOUNDARY STUDY**

August 27, 2024

SchoolWorks, Inc. will perform the following services for Mountain View-Los Altos Union High School District (District).

I. TRUSTEE AREA BOUNDARY CREATION – RESEARCH AND ANALYSIS:

A. Census Data Analysis

1. Assist the District in understanding the requirements of the “California Voting Rights Act” and the current district demographics with analysis of the 2020 US Census Data.
2. Consult with District staff to review and discuss any concerns regarding the 2020 US Census analysis and the potential impact of implementing Trustee boundaries. This step includes two meetings with the board and are referred to as “pre-map” meetings.
3. Analyze the total residents in the school district boundary and the percentage of each ethnic group therein.

B. Trustee Area Boundary Study

1. In addition to Part 1 outlined above, SchoolWorks will analyze and draft a minimum of three trustee boundary scenarios based on the guidelines for balanced trustee areas which are representative of the local communities in addition in the input received in part 1 from the board and community. Criteria for compliance with one person, one vote and Voting Rights Act requirements (as interpreted by the courts) will be evaluated.
2. Electronic maps (in PDF format, suitable for web posting) of the District will be provided along with detailed 2020 Census population characteristics (total population, adult [18+] population by race/ethnicity and Citizen Voting Age Population [CVAP].)
3. All GIS maps and data shall be made available to the District in electronic form (PDF and GIS shape files).



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4. SchoolWorks will virtually (or in-person) attend Board meetings to present the boundary considerations. SchoolWorks will prepare and present materials and answer questions from the Board and the public regarding the District census geography and population counts. This step includes three presentations to the board and public hearings which are required prior to Board approval of a Trustee Boundary Map.
5. SchoolWorks will work with District's legal counsel, as needed, to implement the approved trustee boundaries.
6. Upon approval by the School Board of a Trustee Boundary Map, SchoolWorks will submit the required information to the County Committee on School District Organization for their review and approval. Upon approval by the County Committee, SchoolWorks will assist with filing the required information with the County Elections Department for implementation.



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C. Terms:

Census Analysis and Trustee Area Boundary Study*\$7,500

**If SchoolWorks, Inc. presence is requested at more than 2 in-person meetings, the District will be billed an additional \$1,500 for the travel time and expenses.*

Mountain View-Los Altos Union High School District

SchoolWorks, Inc.

Signature



Signature

Name

Ken Reynolds

Name

Title

President - SchoolWorks, Inc.

Title

Date

August 27, 2024

Date