

PROJECT ADDENDUM NO. 16

This Project Addendum No. 16 to Agreement for Architectural Services (“Addendum”) is made as of April 28, 2020, and forms a part of the Agreement for Architectural Services between **Mountain View Los Altos High School District**, a California public school district (“District”) and **Quattrocchi Kwok Architects, Inc.** (“Architect”) (collectively “Parties”) dated on or about January 8, 2018 (“Agreement”). This Addendum incorporates Services to be performed by Architect for the following project(s) (“Project”):

Los Altos High School Wing 700 Stair Improvements

QKA Project To Be Determined

The scope of work may include, but is not limited to the following, plus the following assumptions:

- Replacement of the existing perforated stair treads and risers
- Accessibility Improvements

This Addendum modifies the Agreement. By signing where indicated below, each party acknowledges and accepts the modifications as indicated in this Addendum. All other terms and conditions of the Agreement shall remain in full force and effect.

Article 3. Architect Staff

- 3.1. The Architect has been selected to perform the Services herein because of the skills and expertise of key individuals.
- 3.2. The Architect agrees that the following key people in Architect’s firm shall be associated with the Project in the following capacities:

| | |
|----------------------|---------------------|
| Principal in Charge: | Mark Quattrocchi |
| Project Associate: | Eddie VanSlambrouck |
| Project Architect: | Diana Mendez |

- 3.2.1. The Architect agrees to contract for or employ at Architect’s expense, the following consultant(s) to be associated with the Project in the following capacities:

| | |
|-------------|--------------------------|
| Structural: | ZFA Structural Engineers |
|-------------|--------------------------|

- 3.3. The Architect shall not change any of the key personnel listed above without prior written approval by District, unless said personnel cease to be employed by Architect. In either case, District shall be allowed to interview and approve replacement personnel.
- 3.4. If any designated lead or key person fails to perform to the satisfaction of the District, then upon written notice the Architect shall have five (5) days to remove that person from the Project and replace that person with one acceptable to the District. All lead or key personnel for any consultant must also be designated by the consultant and are subject to all conditions previously stated in this paragraph.
- 3.5. Architect represents that the Architect has no existing interest and will not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of Services required under this Agreement and that no person having any such interest shall be employed by Architect.
- 3.6. Architect shall comply with Education Code section 17302(a) and agrees that any plans and/or specifications included in the Services shall be prepared under the supervision of licensed personnel,

and that licensed personnel shall be in “responsible charge” of persons who observe the construction.

Article 6. Fee And Method Of Payment

6.1. District shall pay Architect for all Services contracted for under this Agreement an amount equal to the following (“Fee”):

6.1.2 **Pre-Design / Architectural Program Development Phase through Project Close-Out Phases:**
An amount not to exceed the figure derived from the Construction Cost Budget, including subconsultants’ fee(s), based on a fixed fee: **\$24,300**

6.2. Extra Services consultants provided in addition to the fee schedule above shall be provided at direct cost plus ten percent (10%). For this Addendum, the Extra Services Consultants shall be:

None identified at this time.

6.3. District shall pay Architect the Fee for all Services performed and pursuant to the provisions of **Exhibit “D.”**

6.4. Architect shall bill its work under this Agreement in accordance with **Exhibit “D.”**

6.5. Reimbursable Expenses include expenses incurred by Architect and Architect’s employees and consultants in the interest of the Project, and are in addition to fees listed above. Reimbursable expenses shall be itemized and presented monthly by Architect to District for payment upon approval. Reimbursable expenses shall be compensated at 1.10 times the actual cost for printing, copying, plotting, mileage, postage and other District approved expenses.

6.5.1. Architect may not exceed the total estimated amount unless approved by District. For this project Addendum, the total estimated Reimbursable Expense is: \$3,000

6.6. The Architect’s Fee set forth in this Agreement shall be full compensation for all of Architect’s Services incurred in the performance hereof as indicated in **Exhibit “D.”**

6.7. Regardless of the structure of Architect’s Fee, the Architect’s Fee may be adjusted downward if the Scope of Services of this Agreement is reduced by the District in accordance with this Agreement.

Exhibit “A,” Section I (MEETINGS / SITE VISITS / WORKSHOP)

Add the following to indicate the number of meetings for each Phase as applicable:

2 Total Meetings During Design

Exhibit "B," Section K (CRITERIA AND BILLING FOR EXTRA SERVICES)

Replace with the following:

The following rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Work and shall not be changed for the term of the Agreement, unless agreed to in writing by the Parties and approved by the District's Board.

| | |
|---|-----------|
| Principal | \$230/hr. |
| Project Manager/ Associate | \$215/hr. |
| Project Architect/Designer | \$210/hr. |
| Job Captain | \$200/hr. |
| Construction Admin. Project Manager | \$210/hr. |
| Assistant Construction Admin. Project Manager | \$190/hr. |
| Specifications Writer | \$210/hr. |
| CADD/ Drafting/ BIM Modeler | \$185/hr. |
| Construction Project Coordinator | \$175/hr. |
| Clerical | \$125/hr. |

Consultants: 1.10 times the consultants' standard hourly rates.

Exhibit "C" (SCHEDULE OF WORK)

| Phase | Date to be Completed |
|--|----------------------|
| For Design Phase: | 9/25/20 |
| For Bidding Phase: | 3/12/21 |
| For Construction Administration Phase: | 9/12/21 |
| For Close Out: | 1/21/21 |

IN WITNESS WHEREOF, the parties hereto have executed this Addendum on the date(s) indicated below.

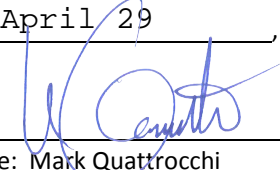
Mountain View Los Altos High School District

Date: _____, 20__

By: _____
Print Name:
Print Title:

Quattrocchi Kwok Architects

Date: April 29, 2020

By: 
Print Name: Mark Quattrocchi
Print Title: President
License No.: C15438